



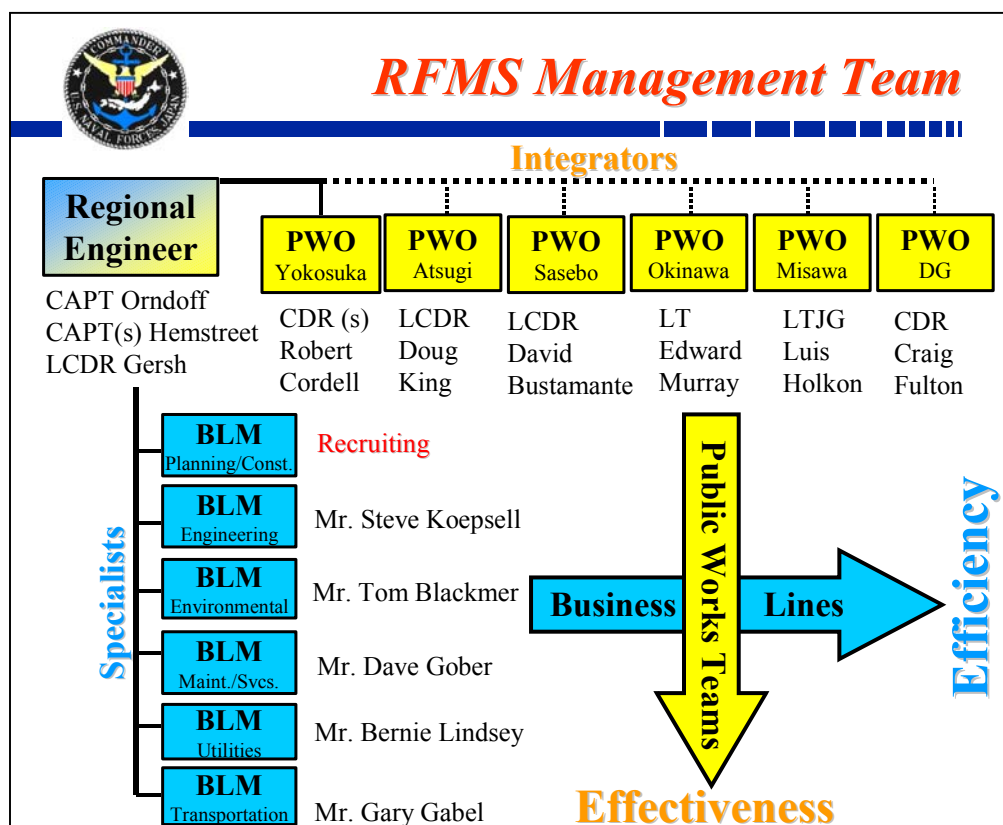
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CHAPTER 3 RFMS REGIONAL ENGINEER COMPONENT

a. DEFINITIONS

- (1) **REGIONAL ENGINEER (RE) COMPONENT.** The RE component is comprised of the RE, Deputy RE, and Regional Program Action Officer. The RE component leads, integrates, and coordinates RFMS component efforts; resources, and capabilities. The objective is to approach optimum system performance, i.e., maximize both system effectiveness and system efficiency.
- (2) **RFMS MANAGEMENT TEAM.** Comprised of the Deputy RE, the Regional Program Action Officer, the Regional Business line Managers (BLMs) and the Base Public Works Officers (PWOs). This RFMS Management Team collectively operates in a matrix organizational relationship, as shown in chart below:



- (3) **RFMS STEERING TEAM.** Provides strategic guidance for RFMS operations. Regional Engineer, Deputy Regional Engineer, XO PWC, PWC Business Manager, and Deputy OICC.

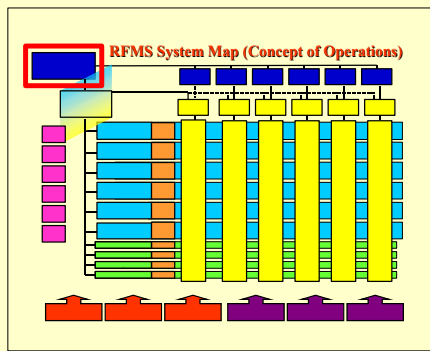


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b. REGIONAL ENGINEER

Regional Engineer Roles and Responsibilities



- Overall RFMS Leader
- Member of the CNFJ Region Management Team
- Regional Program Manager
- Regional Planner
- RFMS Position Manager
- FM Community Manager
- NWCF Ops Manager
- Regional Facilities Contracting Officer

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(1) **BASIC FUNCTION** The Regional Engineer is the senior Navy Civil Engineer Corps (CEC) officer on CNFJ Region staff who has overall responsibility and accountability for executing the entire RFMS mission. The Regional Engineer is also the Commanding Officer of U.S. Navy Public Works Center (PWC), Japan and the Officer in Charge of Construction (OICC) Far East Detachment.

(2) **ROLES AND RESPONSIBILITIES**

(a) Leads the Regional Facilities Management System (RFMS).

- 1) Maximize both system effectiveness and efficiency.
- 2) Energize and move system towards strategic vision.
- 3) Own accountability and responsibility for total system performance.
- 4) Integrate and maximize engagement of all internal facility management capabilities.
- 5) Network with external region facility engineering expertise and capabilities.



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(b) Provides Regional Base Operation Support (BOS) management.

- 1) Fully integrated member of COMNAVFORJAPAN staff.
- 2) Designated Regional Program Manager for facility management.
- 3) Member of Regional Advisory Board, Regional Strategic Planning Board, and Regional Resource Management Board.

(c) Serves as link to USFJ J4 Staff.

- 1) Extended staff of country team related to base facilities issues.
- 2) Participant in Joint Committee Process.
- 3) Facilities Subcommittee (FSC) member.
- 4) Facilities component of host nation support to include Host Nation Funded Construction (HNFC), Utilities Cost Sharing (UCS), furnished facilities (real estate and improvements) and labor support through the Master Labor Contract (MLC).

(d) Performs Regional Program Management duties

- 1) Program technical expert.
- 2) Program knowledge information and data manager.
- 3) Program planner and resource manager. Includes budget development and resource allocation, cost monitoring and cost control, and intra-program reprogramming.
- 4) Program metrics maintenance and assessment.
- 5) Link with CINCPACFLT program managers.
- 6) Member of Regional BOS Management Boards.

(e) Leads Navy Working Capital Fund (NWCF) operations (CO PWC Japan).

- 1) Lead large, in-house, multi-discipline work force.
- 2) Manage work quality and service effectiveness.
- 3) Develop full cost commodity rates.
- 4) Plan and program capital investments.
- 5) Manage annual and accumulated financial results.
- 6) Coordinate with NWCF budget sponsor office.
- 7) Participate in NWCF corporate business initiatives.

(f) Leads facility contracting operations (OICC FE).

- 1) Full line NAVFAC contracting capability to include architect and engineering services, construction contracting, and service contracting.
- 2) Acquisition planning to engage best tools to include performance based specifications, best value procurements, design-build procurements and regional indefinite quantity contracts.



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3) Emergency contracting authority.

4) Technical expertise through procurement professionals.

(g) Serves as Regional Planner.

- 1) Strategic regional base development vision.
- 2) Integration of construction priorities.
- 3) Integration of SRM priorities.
- 4) Maintenance of facility and real estate information databases.
- 5) Capitalization and regional planning tools to include geographic information systems.

(h) Serves as link to CINCPACFLT N46 staff.

- 1) N464 Facilities and N465 Environmental.
- 2) Region IPL for Navy Military Construction.
- 3) Region IPL for CINCPACFLT Special Projects.
- 4) Region requirements for PM, QM, EC, and OB resources.
- 5) Participate in CINCPACFLT facilities management policy development.
- 6) Respond to CINCPACFLT data calls.
- 7) Participate in CINCPACFLT initiatives and studies.
- 8) Delegated Region Authority on real property actions.

(i) Provides CEC and Seabee community management.

- 1) Billet management to include optimum distribution of billets and pay grades.
- 2) Link to CEC and Seabee detailers to include coordination in filling key positions.
- 3) Professional development and mentoring.
- 4) Internal coverage of significant detailing gaps.



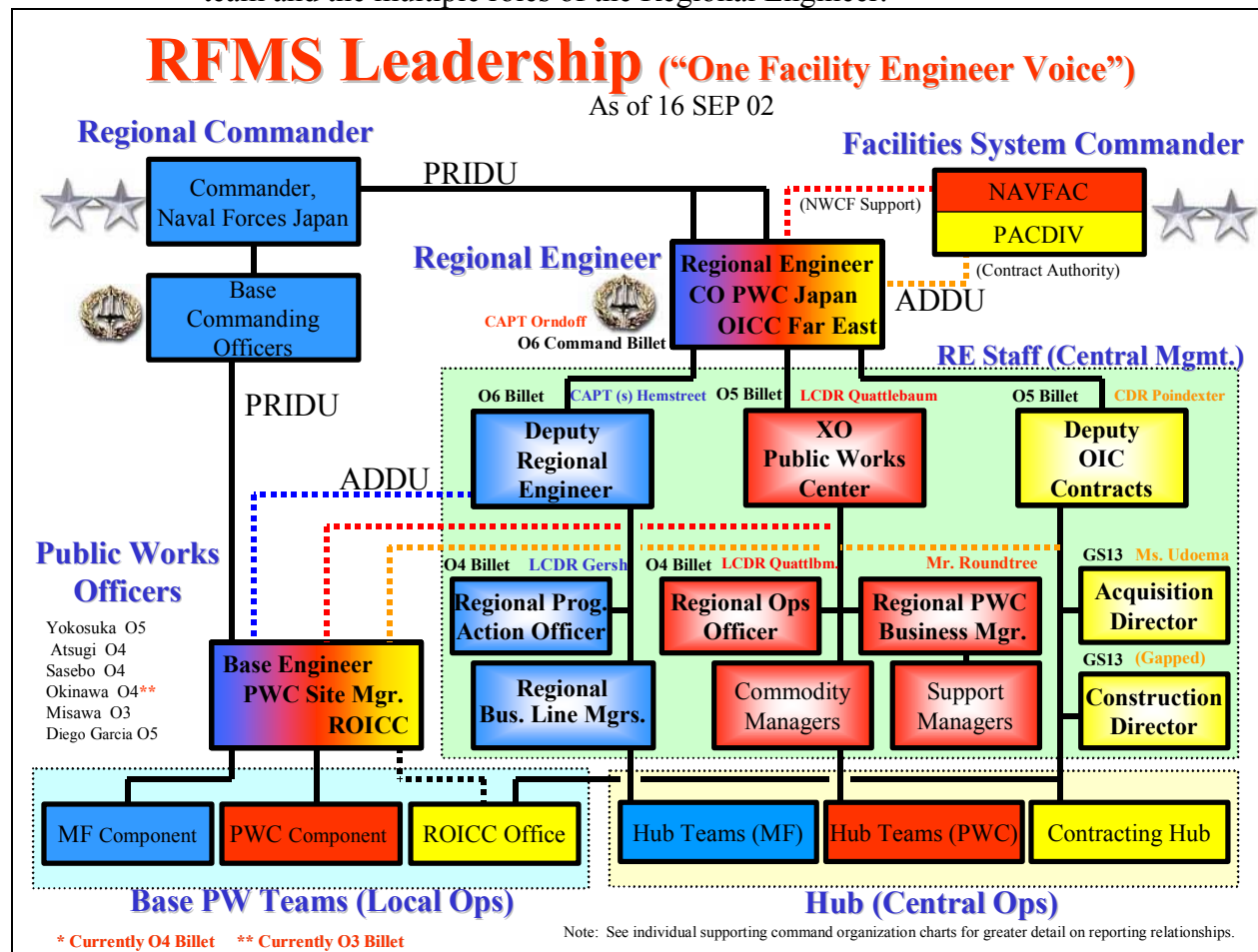
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(3) ORGANIZATIONAL RELATIONSHIPS

(a) The Regional Engineer reports for primary duty to Commander U.S. Naval Forces, Japan (CNFJ). The RE reports for additional duty to Commander, Pacific Division, Naval Facilities Engineering Command (PACDIV) for contracting operations. The RE “links” to Commander, Naval Facilities Engineering Command (NAVFAC) for technical support and Navy Working Capital Fund (NWCF) financial management issues, including budget sponsorship.

(b) The chart below shows the reporting relationships of the RFMS leadership team and the multiple roles of the Regional Engineer.



1) Within CNFJ staff, the Regional Engineer (N01RE) reports to the Chief of Staff (N01), in normal performance of duties, with direct access to the Commander (N00).

2) The Regional Engineer maintains a close working relationship with each of the COMNAVFORJAPAN Division Heads in the development of



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coordinated positions and actions in the performance of the COMNAVFORJAPAN mission.

c. DEPUTY REGIONAL ENGINEER

(1) **BASIC FUNCTION.** The Deputy Regional Engineer is the second senior CEC Officer on the CNFJ Staff. The Deputy RE advises and assists the Regional Engineer (N01RE) in the execution of all responsibilities for shore based facilities and administration of real estate matters. Additionally, the Deputy Regional Engineer (N01RE1) provides direct oversight and supervision for each of the six Regional Facilities Management System (RFMS) business lines.

(2) **ROLES AND RESPONSIBILITIES**

- (a) Serves as Regional Engineer in his/her absence.
- (b) Supervises and coordinates the activities of the Regional Facilities Management System (RFMS) in the accomplishment of the assigned mission.
- (c) Provides direct oversight and supervision for the Facilities Planning and Construction, Environmental, Maintenance, Engineering, Utilities and Transportation business lines.
- (d) Provides primary interface for base Commanding Officers and Public Works Officers in the COMNAVFORJAPAN area of responsibility (AOR).
- (e) Serves as the alternate U.S. Navy component representative to the Facilities Subcommittee of the Joint Committee.
- (f) Coordinates with Japan Self Defense Forces in joint facilities matters.



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(3) ORGANIZATIONAL RELATIONSHIPS

(a) The Deputy Regional Engineer (N01RE1) reports to the Regional Engineer(N01RE), in normal performance of duties, with direct access to the Chief of Staff (N01) and Commander (N00).

(b) The Deputy Regional Engineer maintains a close working relationship with each of the COMNAVFORJAPAN Division Heads in the development of coordinated positions and actions in the performance of the COMNAVFORJAPAN mission.

(c) Planning and Construction (N01RE11), Engineering (N01RE12), Environmental (N01RE13), Maintenance (N01RE14), Utilities (N01RE15), and Transportation (N01RE16) Business Line Managers (BLMs) report to the Deputy Regional Engineer (N01RE1).



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d. REGIONAL PROGRAM ACTION OFFICER

(1) **BASIC FUNCTION.** The RFMS Regional Program Action Officer (RPAO) manages all resources of the Facility Management Program. Performs day-to-day coordination across all six RFMS business lines (Planning & Construction, Engineering, Maintenance & Services, Utilities, Transportation, and Environmental).

(2) **ROLES AND RESPONSIBILITIES**

(a) Serves as the Deputy Regional Engineer (N01RE1) in his/her absence.

(b) Serves as the COMNAVFORJAPAN Regional Program Action Officer (RPAO) for all Sub-Program Areas under the Regional Facilities Management Program, including Other BOS (OB)(Facility, Utilities, and Transportation Managements), Real Property Maintenance (PM), Real Property Maintenance Quarters (QM), and Environmental Compliance (EC), Pollution Prevention (PP), and Conservation (CN) budget categories (Special Interest Items (SIIs)). Reports to the Deputy Regional Engineer (N01RE1) as shown in Figure 1.

(c) Coordinates contingency engineering planning and reviews contingency engineering plans pertaining to the COMNAVFORJAPAN area of responsibility in close coordination with U.S. Forces Japan (COMUSJAPAN) J4 Staff and CINCPACFLT N46 Staff.

(d) Serves as primary interface with Regional Business Management Office (RBMO) and Regional Comptroller on all Regional financial management issues. The RFMPAO works closely with the Regional Comptroller staff to perform many BOS management processes, including POM issue development, budget development, execution oversight, unfunded requirement support, and reprogramming support. The Regional Comptroller's program management support office (PMSO) assigns a budget analyst to each sub-program.

(e) Serves as primary interface with the six RFMS Business Line Managers (BLMs) on Regional financial management issues and responsibilities. Provides quality control on all program and financial inputs to the Regional Staff.

(f) Coordinates directly with all Region Public Works Officers (PWOs) on budget and resource management issues. Ensures facility related unfunded requirements are identified, validated, and prioritized. Requests for additional resources must identify and quantify positive impacts on sub-program and Business Line performance.

(g) Communicates with CINCPACFLT program action officers. With BLM support, the RFMPAO interfaces with CINCPACFLT program action officers on a



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regular basis to ensure regional issues and resource priorities are understood and supported.

(h) Develops sub-program resource allocation plan. The RFMPAO will receive a budget control from the Regional Comptroller for each sub-program. With considerable BLM input, the RFMPAO develops an allocation plan for each sub-program that works within available resources. Program requirements, which cannot be supported within available resources, should be identified as unfunded requirements.

(i) Manages the Regional Facility Management Program execution plan. The RFMPAO, under the supervision of the Regional and Deputy Regional Engineer and with the support of the six RFMS BLMs, provides oversight on assigned RFMS BOS program execution. The RFMPAO monitors actual regional program execution against the budgeted program execution plan. When execution deviations occur, the RFMPAO investigates the cause and takes corrective action with the Regional Engineer's approval.

(j) Assists BLMs in tracking and reporting Business Line (sub-program) performance. The BLMs are responsible for monitoring their Business Line (sub-program) performance, both from the effectiveness (quality) and efficiency (cost) perspective.

(k) Assists BLMs in identifying Business Line (sub-program) reengineering opportunities. The BLMs are best positioned to identify reengineering opportunities for their Business Lines (sub-programs). The BLM can share effectiveness and efficiency "success stories" from other bases or regions. The Regional Business Manager (RBM) and Regional Business Management Office (RBMO) will provide analysis support for attractive reengineering opportunities. The RBMO Manpower Analyst and the Base Manpower Manager will provide position management analysis in support of efficiency initiatives.